ST JOHN FISHER CATHOLIC SCHOOL

Parents & Friends Association

Meeting minutes

Date: Tuesday, 3rd March 2015
Time: 7:30pm
Venue: Larc

Present: Barry Shanley, Scott Frazer, Kelly Lukic, Colleen Smith, Carol Martin, Natalie Jones, Louise Miller, Sallianne Tucker, Nikki McPherson, Helen Barker, Charmaine Andrews, Sharon Francis, Kate Hooke, Sonya Wallace, Steve and Jane Breen, Colleen Templeton, Alison Preller, Sandra Mahoney, Lyndall McDonald, Karen Hardie, Kate Simpson

Apologies: Nil

Meeting opened: Prayer lead by Natalie Jones

Minutes from previous meeting: Adopted by Kelly Lukic

Seconded by Colleen Smith

Correspondence in/out:

• Election Toolkit from the Council of Catholic School Parents
• E-mail from Jane Breen with information regarding a gardening grant from Wyong Council – Jane shared that it requires a more detailed application to be put together – 32 page on-line application process and we can only apply within one financial period. Jane wondered whether we could put a note in the newsletter to show an expression of interest in forming a “Gardening Committee”. There will be a number of families who will embrace this project with enthusiasm. Barry is supportive of this project and a parent will need lead this project. Jane
is keen to obtain some interest from parents at Sport-a-thon. Natalie and Barry will ensure that a note will be placed within the newsletter to promote this.

- E-mail from Alison Preller regarding food labelling and country of origin. Alison has a child with allergies and spent some time in the canteen to explore products labels etc. It was suggested that we look at supporting Australian owned. Barry indicated that he can link Alison and Ann-Maree into someone who works with Healthy Canteens on the Coast. Alison is very happy to work on this project and Jane then also mentioned that we should also closely at additives within food products sold at our canteen.

**Guest Speaker – Cathie Renfrew – Diocesan Parent Council**

SJF School website was shared and we were shown how to access the Diocesan Parent Council with a direct link from the school website.

DPC role is to work with schools to offer a range of resources. Our DPC Rep is Colleen Smith. DPC is responsible for providing parent seminars, in particular the Playful Parenting workshop which is coming up in a few weeks.

DPC website also provides parents with an array of resources, information, videos and links to sites of interest.

**Treasurers Report:** Funds available at 28th February 2015

- P&F Cheque a/c: $31,834.70
- P&F Cash Mngt: $2,367.60
- Total: $34,834.70

Any funds raised by the P&F are to be reinjected back into the school community. We have all echoed that it is important that parents are aware of what parents are raising money for when fundraising. Barry mentioned that proposed ideas have been shared via the newsletter such as new playground project for Kindergarten and fitness equipment on the top playground.
President’s Report:

Natalie welcomed Sonya Wallace who has taken up the Vice President role. Natalie also thanked the Executive Committee, as well as social and fundraising committees for their continued commitment and involvement in school activities. It was mentioned that we now have a vacant DPC assistant rep position since Angela D’Bras has stepped down. Jane Breen immediately displayed interest in stepping up to this role to work with Colleen Smith, and this would be greatly appreciated as Colleen Smith’s son is in Year 6 this year and will be moving on from this role. Thank you Jane for taking on this role.

DPC Report:

Colleen Smith, Sonya Wallace and Scot Frazer recently attended a DPC Induction meeting for all P&F Executive members which were held at St Patricks Primary at East Gosford.

Up-coming events

- Central Coast DPC Cluster meeting – Monday 9 March 2015, 7pm at St Mary’s Toukley
- Playful Parenting – 9:30am to 11am at SJF for parents with children in pre-school, Early Stage 1 and Stage 1 – Thursday, 26th March
- DPC Leadership Evening – Monday, 23rd March – 6:30 – 9pm. This is an evening for P&F Executive members from all clusters to come together and share information.
- Barefoot Bowls – Sat 28th March - $10pp bowls only.

Angela D’Bras - assistant DPC – has formally resigned from the role.
**SJF Social Committee Report:**

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<thead>
<tr>
<th>Term</th>
<th>Event</th>
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<tbody>
<tr>
<td>Term 1</td>
<td>Kindy Mum’s Night Out - Friday 13th March at Mingara</td>
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<td>Dad’s Barefoot Bowls - Saturday 28th March at Mingara 4pm - 6pm</td>
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<td>Term 2</td>
<td>Mother’s Day Stall - Tuesday 5th May</td>
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<td>Mother’s Day Breakfast - Friday 8th May</td>
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<td>Disco - Friday 29th May - run by Dance Fever</td>
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<td>Term 3</td>
<td>Grandparent’s Day - Friday 24th July</td>
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<td>Dinner Dance - Saturday 22nd August at Shelley Beach Golf Club</td>
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<td></td>
<td>Father’s Day Stall - Tuesday 1st September</td>
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<td>Father’s Day Breakfast - Friday 4th September</td>
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**SJF Fundraising Committee Report:**

<table>
<thead>
<tr>
<th>Term</th>
<th>Event</th>
<th>Projected Profit</th>
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<tbody>
<tr>
<td>Term 1</td>
<td>Sport-a-thon - 6th March</td>
<td>$6000</td>
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<td>Entertainment Books - throughout the year</td>
<td>$300</td>
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<td></td>
<td>Stuck On You - Customers type in St John Fisher as the Fundraising code when ordering - we get 10%</td>
<td>$100</td>
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<tr>
<td>Term 2</td>
<td>Athletics Carnival BBQ - Friday 19th June</td>
<td>$300</td>
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<tr>
<td>Term 3</td>
<td>Garden Kits - Spring</td>
<td>?</td>
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<tr>
<td>Term 4</td>
<td>Bunnings BBQ - hopefully October</td>
<td>$1200</td>
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<td></td>
<td>Gingerbread House Night - Friday 27th November</td>
<td>$500</td>
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<td></td>
<td>Major Raffle</td>
<td>$6000</td>
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Major raffle was discussed – Kelly has explored other options. However it would appear that we raise more money via this raffle, with multiple prizes. Everyone agreed this is the preferred option for end of year raffle.

**General business:**

Kate Hooke enquired about children having access to sunscreen during the summer months. Kelly shared how their school implements this as the children walk out to lunch.

**Action:** Barry to consider the use of sunscreen in schools, explore the practice in other schools, speak to staff and consider consequences on both sides with a view to make a decision for term 4.

Sallianne Tucker wondered whether it would be possible to have school hats available in the canteen for sale, particularly as the uniform shop is only open one day per week. If a hat is lost on Tuesday, it’s a long week for the child to have to play in the shade.

**Action:** Barry will talk to Ann-Maree in this regard.

Helen Barker raised the issue that items that are discussed and raised at P&F Meetings don’t appear to then be looked at again. She mentioned as an example the line marking and general markings in the new car park.

**Action:** Barry thanked Helen for expressing her concern and noted that this matter was mentioned in the Principal’s Report at a P&F Meeting but is not a matter on which the P&F have to follow up. He acknowledged that the car parking lines are still to be done and that while he is balancing matters of propriety it has not been mentioned before by any other parents and her comments assist him in placing it in a list of priorities. He stated he sees the crossing lines within the car park as a priority and will pass this on to Mr Ceeney.

There was general discussion around how fortunate we were to have a pick up and drop off area that was off-street and the safety of the fencing of the drop
off area in comparison to the vast majority of schools which have no off street parking for parents and drop of and pick up children on busy streets.

There was also discussion around if the school may be getting a pedestrian crossing on Hansens Road. This is a major concern for a number of parents. Wyong Shire Council has our school listed to up-grade our 40km zone in September this year with flashing lights. Barry encouraged parents that have any issues relating to school matters are best addressed to him directly in writing.

It has been suggested that we spend some time to address business from previous minutes prior to minutes being adopted and seconded. This has been acknowledged as a practice we will embrace and something which the Executive Committee can also address as they always meet prior to General Meetings.

Meeting closed at 9:30pm