Date: Friday, 23rd May 2014
Time: 9:00am
Venue: Larc

Present: Barry Shanley, Rebecca Blake, Colleen Templeton, Louise Miller, Kelly Lukic, Charmaine Andrews, Cynthia Pilgrim, Colleen and Wayne Smith, Nick Murace, Carol Martin, Joanne Kelm, Greg Barker and Danielle Maxwell.

Apologies: Liz Moore, Megan King, Natalie Jones, Helene Barker

Meeting opened: Prayer lead by Rebecca Blake

Minutes from previous meeting: Adopted by Kelly Lukic

Correspondence in/out: Letter presented to meeting and Barry Shanley in relation to WHS representation – Barry will follow up on this.

Cynthia Pilgrim has spoken regarding something to be shared and Rebecca Blake asked for this to be forwarded via P&F e-mail.

President’s Report: P&F Room - needs a clean out – Rebecca to do.
Wayne and Dave to paint the room – thank you for this. A fake wall is going to be created. Louise raised issue that this room needs storage space allocated so that resources located within are more easily accessible. It would be good to have bench or table
available. Rebecca reminded all that there are trestle tables available that can then be packed away.

Thank you to Dawn Templeton for donating the chest freezer – Rebecca to organise a thank you gift. Kelly’s husband, Ray, is going to collect – thank you Ray.

**P&F E-mail:** sjfparentsandfriends@gmail.com – Natalie Jones and Colleen Templeton will keep an eye on this and pass on to relevant individuals.

**Fair Update:** Kate and Sharon are on the ball with our up-coming Spring Fair. It’s going to be great!! There are still a number of stalls that require co-ordinators.

**2014 SJF Wish List:** New iPads are on the way - $16,000 has been pledged from the P&F towards the gardens.

**Treasurers Report:** Funds available at 19th May 2014

P&F Cheque a/c: $23,957.69

P&F Cash Mngt: $2,345.44

Total: $26,303.13

**DPC Report:** Colleen Smith attended DPC cluster meeting, Tuesday, 18th March at St Mary’s Toukley.

P&F Listening Tour – Colleen Smith & Natalie Jones attended at St Cecelia’s, Wyong – focus on meeting to explore ways to build “Parent Friendly Schools”.

Colleen shared a flier in relation to upcoming seminar “Supporting your adolescent’s learning at home”. This is offered to students and families who has children in grades 5 to 8 and both parents and children are to attend together – Tuesday, 17th June, 7pm to 8:30pm – St Brigid’s’, Lake Munmorah.
SJF Social Committee Report:

Ladies night out: only 10 attended – thought next year focus will be “Kindy” mum night out. Louise is going to lead this next year - Colleen. T will be another Kindy mum too so can help with this promotion.

Big Arvo: Cancelled due to weather and poor numbers – next year will be held earlier in the year and we will run our own music.

Mother’s Day Stall: Not many presents left over.

Mother’s Day breakfast: Need more dad helpers and ran out of eggs – a few more batches of pancakes would have been useful too.

Up-coming Events:

Term 3:

- Grandparents’ Day Mass & morning tea – Friday 15th August – Marnie is to take responsibility for this event.
- Father’s Day Stall – Tuesday 2nd September
- Father’s Day Bacon & Egg Breakfast – Friday 5th September

Term 4:

- World Teachers’ Day – Friday 10th October - provide lunch to the teachers

SJF Fundraising Committee Report

Sport-a-thon – This was a great success raising just under $7500.

75% of children returned their cards and money.

IGA Benefits – Further details will follow
Upcoming Events

Term 3:

- **Athletics Carnival BBQ** – Friday 13th June
- **Disco** – Friday 20th June (K-2: 6-7:15pm / Years 3-6: 7:30 – 8:45pm )

Term 4:

- **Bricks and Pavers Fundraiser** – throughout Term 4
- **Family Portraits** – Friday 17th October
- **School Fair** – Sunday 26th October
- **Gingerbread House Night** – Friday 28th November

**Mingara Grant** – Thank you to Barry who put many hours into this. Still waiting to hear if we were successful.

**Entertainment Books** – We will continue to advertise through the newsletter.

**Stuck On You** – Has been advertised in the newsletter. Needs to be advertised once per term.

**General Business:** Letter related to WHS Representation from Helene Barker will be followed up by Barry Shanley.

It has also been raised about the security of our children surrounding the school, following recent reports in the local media where children are taken outside schools. Our gates and fences are not locked. Concerns about family separations and possible related custody matters were raised. What systems are in place to follow up about a child’s absence from school? Could we encourage Parents to telephone school when their child is absent?

Barry will take this concern on board and possibly with our new website roll out it may lend itself so that we can push out alerts to parents when their child hasn’t arrived.
Principals Report: Barry shared new website. The links on the home page take you to the various sections. Barry will be able to make reference to information located on the site, rather than sending this home via newsletter.

In future, P&F Meeting minutes will be forwarded to Ranee and she will post them on the website.

P&F need to e-mail Ranee and she will cut and paste and load information / events onto the site.

An opportunity will be available to subscribe to an App or link so that parents can have on iPhones, Smartphones or iPads and this will allow SJF to issue alerts if needed. This will be very useful for cancellations for sporting carnivals and other events.

Question was raised in relation to old website and how can we be redirected to new site. Barry will follow up on this. A drop down menu was in the old website. Barry indicated that this matter would need to be followed up with Dioceses. Barry has had no control over this issue.

Barry took P&F for a tour of the works that have been carried out thus far. Bunnings are keen to get involved and assist.

Barry also keen to establish a sandpit included within the quad. Barry also thinking about creating a new play space (not playground) located in front of the Kindy classrooms. Anyone interested in assisting Barry here. Colleen T. very happy to share and work with you here.

I think everyone would agree the work carried out to top oval and the establishment of walls and gardens all look fabulous. We are very fortunate to have such a beautiful school.