**ST JOHN FISHER CATHOLIC SCHOOL**

**Parents & Friends Association**

**Meeting Minutes and AGM**

**Date:** Tuesday, 17th November 2015  
**Time:** 7:30pm  
**Venue:** Larc

**Present:** Barry Shanley, Natalie Jones, Colleen Smith, Kelly Lukic, Louise Miller, Sharon Mahoney, Sonya Wallace, Karen Hardie and Colleen Templeton

**Apologies:** Scot Frazer, Nikki McPherson and Wayne Smith

**Acknowledgement to Country**

Meeting opened: Prayer lead by Sonya Wallace

**Business from previous minutes to discuss:**

- Barry needs to sit down with Jan to determine which funds need to be transferred from P&F account.

**Minutes from previous meeting:**

- Adopted by Colleen Smith  
- Seconded by Natalie Jones

**Correspondence in/out:** Nil

**President’s Report:**

Natalie acknowledged the team of Executive P&F members who all contribute to our school community. Natalie also wished to acknowledge the tireless efforts of Kelly Lukic, Louise Miller and their social and fundraising committees. All of the social events and fundraisers that we have would not be possible without the effort that they put in behind the scenes.

To the staff of St. John Fisher for the outstanding education of our children. To Barry, Scot and Ross for their work in supporting our initiatives I would like to extend my gratitude. Barry’s consultative approach in working with the P&F to ensure that our children get the opportunity to learn and play in such a wonderful environment is also greatly appreciated.
I know that there are many parents who are finishing up St John Fisher this year after many years of contributions but would be remiss of me not to acknowledge at this time, the work of both Colleen and Wayne Smith and their amazing contributions to both the school and the parish. This is Wayne and Collen’s final year here as parents of St John Fisher students and the hole that they will leave is going to be enormous – I don’t think we realise how enormous just yet.

**Treasurers Report:**
Funds available as at 31st October 2015

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P&amp;F Cheque Account</td>
<td>$38,723.56</td>
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<tr>
<td>P&amp;F Cash Management Account</td>
<td>$2,385.65</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$41,109.21</strong></td>
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**DPC Report:**
Save the date – 23rd February – Michael Grose – Parent Educator – Will be presenting at Star of the Sea, Terrigal – Can join DPC Facebook page – Early next year – may be worth having parents join DPC Facebook page as a way to keep up to date of event. Colleen was keen to hear from parents within the community of the types of topics they would like to hear about. Topics discussed:

- Mindfulness
- Grief process
- Cyper-bullying – this has previously been presented and very worthwhile

We talked about getting parents to provide a summary / synopsis of any of the Parent Seminars – that could be shared within our weekly newsletters.

It was also suggested that we could try to engage our parent community with the following parent information sessions:

- Area Health Nutritionist to present as a topic of discussion at a parent meeting as a means of engaging families to parent evenings.
- History / Geography parent information session.
- Chris Burns could present on Mathematics
- One of the teachers present prior to NAPLAN report

**Social Committee:**
Dinner dance was a great night, even though only a small group of parents attended. It was suggested to try a Trivia night at Shelly Beach Golf Club in the future, as they can run it for us and take out the stress – August is a good month to run this event.
Gingerbread House evening – Friday, 27th November – all proceeds going to St. Peter’s students raising funds for World Youth Day.

Fundraising Committee:

- Bunnings BBQ – Thanks to Sallianne & Danielle did a fantastic job running this event and significant profits raised from the day.
- Yearbook/Photo frames – unfortunately we did not get enough interest for this.
- Pavers – We have kept the details of the interested families and will continue with this in 2016.
- Major raffle is anticipated to raise $6,000 with a huge range of fantastic prizes on offer.

Principal’s Report

Barry acknowledged Colleen and Wayne Smith and their contribution to our school community over the years. Barry also took the time to compliment all P&F members for the various roles that we do and the leadership we provide to our families.

Barry highlighted a number of the spectacular of events that the P&F co-ordinated during 2015.

Barry addressed 2015 annual goals as follows:

- Catholic Life and Mission
  - To proclaim the messages of reflect, pray and act as developed in The Joy of the Gospel
  - Reflect – to improve student engagement in Religious Education Lessons
  - Pray – To deepen the students’ experience of prayer and the Mass
  - Act – to develop regular social justice initiatives.
- Pastoral Care
  - To improve the behaviour and attitude of the students through:
    - calmer playground behaviour;
    - more focussed learning behaviour.
- Learning and Teaching
  - To improve student outcomes in English - Improve Literacy skills through the Literacy Coach
- Implement the new Science and Technology Syllabus
- Introduce the new History Syllabus
Barry then outlined 2016 Draft Annual Goals for St John Fisher Catholic School as we are looking to work on the following areas as for the School Improvement Plan:

Catholic Life and Mission
- Improve the student’s engagement in the Liturgy

Pastoral Care
- Improve the student’s sense of wellbeing through:
  - the development of engaging playground spaces;
  - The development of strategies to integrate the learning behaviours.

Learning and Teaching
- To improve the student outcomes in Science and Technology, History and Geography

The school will continue to monitor and develop the work in English and Mathematics with a particular focus on the use of student data to inform Learning and Teaching.

ANNUAL GENERAL MEETING

Annual General Meeting – Barry Shanley – Returning Officer – stepped in to lead nominations and all existing 2015 P&F members stepped down:

President
Colleen Templeton nominated Natalie Jones
Louise Miller seconded this nomination
**Natalie Jones accepted position of President**

Vice President
Kelly Lukic nominated Sonya Wallace
Natalie Jones seconded this nomination
**Sonya Wallace accepted position of Vice President**

Treasurer
Natalie Jones nominated Sandra Mahoney
Sonya Wallace seconded this nomination
**Sandra Mahoney accepted position of Treasurer**

Secretary
Kelly Lukic nominated Colleen Templeton
Sandra Mahoney seconded this nomination
**Colleen Templeton accepted position of Secretary**

DPC Rep
Sonya Wallace nominated Karen Hardie
Natalie Jones seconded this nomination
**Karen Hardie accepted position of DPC Rep**

Social and Fundraising Committee Members
No-one was nominated for Social and Fundraising committee members and these roles were subsequently not filled.

Meeting closed at 9pm.