

ST JOHN FISHER CATHOLIC SCHOOL

Parents & Friends Association

Meeting minutes

Date: Tuesday, 29th May 2018

Time: 7:30pm

Venue: LARC

Present: Kate Hooke, Lyndall McDonald, Angela Powell, Amy Sowter, Matthew Binns, Gary Webb, Lyndall McDonald, Karen Hardie, Rhonda Clifford, Kate Hooke, Colleen Templeton, Christine Davidson, Ben Jones, Alicia O'Neill – Carter, Rebecca Hamill, Leanne Hanly, Ellan Allan, Charmaine Andrews and Chris Burns

Apologies: Sandra Mahoney, Isabelle Desquesnes, Natalie Jones, Louise Miller, Scot Frazer and Honor McGill

Meeting opened: Prayer lead by Lyndall McDonald

Business from previous minutes to discuss:

Accepted by Kate Hooke

Seconded by Rhonda Clifford

Incoming / Outgoing Correspondence

Nothing to share

President's Report

Lyndall welcomed everyone to our meeting and lead proceedings.

Funds available as at 28 th February 2018	P&F Cheque Acc	P&F Cash Mgmt Acc	Total
	\$10,458.37	\$2,406.57	\$12864.94
Fundraising & Social Events	Funds Raised	Less Expenses	Net Profit
Big Arvo	\$0.00	\$463.16	-\$463.16
Tears n Tissues	\$0.00	\$98.05	-\$98.05
Mother's Day	\$2,493.00	\$2,563.28	-\$70.28
Newsletter Advertising	Funds Raised	Less Expenses	Net Profit
	\$2,640.00	\$1,936.00	\$704.00
Expenses paid out to date for other events	No expenses at this time		

Treasurer's Report

Broken Bay Catholic School Parents (CSP) Report

CSP - Central Coast Cluster meeting was held here at St John Fisher and attended by Karen Hardie, Honor McGill & Lyndall McDonald

– Discussions about:

- ▶ Using each hosting school prayer at future meetings, as using our school prayer to open was well received

► New Funding: Parents Reaching Out.

\$7,000 is available for cluster-based parent engagement activities and events for our cluster. Proposals for immediate consideration were requested and taken to the BBCSP management team. The next step is for our cluster co-ordinator (Celeste Boonaerts) to meet with the three CSP reps to further develop the proposals and they will then be taken back to the BBCSP on 12 June. If SJF would like to submit a proposal, we need to have one ready by 12 June

A great deal of discussion focused around the types of things that may be useful for parents and a common theme was related to anxiety. Parents suggested webinars or face to face presentations as an option for parents and “Your Choices” or “Kids Matter” programs could be likely options for free or subsidised parent sessions.

Gary Webb is a prospective parent for 2019. Gary is a Dr of Lifestyle Medicine and would like to offer his expertise in relation to a submission for educating parents in relation to anxiety and building resilience with a strong emphasis on prevention. Honor McGill may like to liaise with Gary for how we could steer such a project.

A proposal form does need to be completed. Karen or Lyndall can assist with this.

Sweeter than Honey Summit

- Will be held 25 & 26 July 2018 at the Northside Conference Centre St Leonards
- Website: sweeterthanahoney.dbbco.org
- Contact: Sallyanne Butel 9847 0294; Sallyanne.butel@dbb.org.au
- This is a teaching scripture summit for primary and secondary RE teachers and catechists. There are 50 free places to parents of students at Broken Bay schools who would like to attend.
- Register for one or two days. There are more than 30 workshops to choose from.
- Term 3 Cluster Meeting: TBA at Mackillop College, Warnervale.

Social Committee

Mother's Day Breakfast – Kate was very grateful of the 9 dads that set up and assisted with a lovely Mother's Day Breakfast. Very positive feedback, yet once again Kate received a great deal of comments from parents requesting hot drinks for the children. It was suggested that next year P&F look at preparing warm / hot chocolate with children's safety paramount. There is concern as to where we would store the quantity of milk that would be required to accommodate this request. However, we did acknowledge that on those cold mornings, many children enjoy a warm drink too.

Mother's Day Stall – Thank you to Louise and her parent helpers for running another very successful stall. Louise commented that there weren't many gifts left over this year.

Up-coming events

Term 2 events

Disco – Dance Fever booked – 8th June

- We discussed the departure process of younger children in particular ... could we encourage parents to physically come into the hall to collect their children. It was suggested that parents will be invited into the hall, near the kitchen, collect their children and exit the other side of the hall.
- Parents voted not to worry about ice blocks.
- Athletics Carnival – Athletics carnival – 22nd June – Social BBQ???
- Kate to talk to Danielle Maxwell & Sallianne Tucker to gauge their interest in co-ordinating this. Otherwise the Mingara track canteen is available for food purchases.

Term 3 events

- Grandparents Day – to be confirmed
- Father's Day Stall - Tuesday, 28th August
- Father's Day Breakfast - Friday, 31st August

Term 4 events

- Disco – Friday 26th October
- Teacher's lunch – Date Required
- Gingerbread night – Friday 30th November?? (Charmaine to confirm)

Principal's Report

Advisory Group Discussion

Car Park – New procedures working well – this is labour intensive as it is utilising 5 staff members to implement. The P&F echoed their appreciation of staff assisting with this process.

An issue was raised that during morning drop off, at the “kiss & drop” bay that some parents are stopping to unpack their car and child. There is plenty of space in the carpark where children can be dropped off and the car can physically stop to unpack. It is suggested that this could be addressed in the newsletter as a reminder.

It was also suggested to promote “walkers” ... really boosts your child independence. Suggested that this could also be promoted to parents.

Dental Visits

The school has been approached by a Dental organisation to gauge our interest in having this organisation come to school to implement a Dental screening / clean process. Parents present were not interested in this service.

Term 2 is traditionally quiet. However, Chris shared a huge list of activities that are keeping him, educators, children and families very busy.

Mrs Lwivsky is returning to school in a gradual capacity following her recent health related matters. Mrs Bemet will continue to work with KL to support a smooth transition and continuation of learning for children and families.

New carpets have been implemented into the older classrooms.

New soap dispensers installed in toilet blocks.

New Chrome books have been purchased that Yr. 6 are using them.

New resources obtained following Woolworths shopper docketts

General Business

- **Google classroom**

- a parent has raised the issue about what security measures are in place for children with passwords, at it would appear other children are accessing other children's accounts. It would appear children quickly figure out other children's log in details. Chris will investigate this situation.

- **Newsletter Advertising**

- A parent has raised the issue and frustration of accessing the advertising on the school newsletter. They have tried to gain a spot on the back page of the newsletter, however there are always limited spaces available. Chris indicated that it is likely the school will move to a paperless newsletter in the future. Colleen Templeton, who has the responsibility to co-ordinate the advertising each year on behalf of the P&F has asked that a decision be made about this by the end of Term 3. At the beginning of Term 4, this process needs to start again, ready to send to the printers.

- **School Uniforms**
 - Parents requested that year 6 girls are only to wear the skirt, and not open to other younger grades. Chris to address in newsletter.
- **School Reports**
 - A parent asked whether children's achievements such as swimming / sports carnivals, representative sports, Mini-Vinnies etc. could be listed / highlighted on the children's reports. Chris indicated that the Catholic Diocese stipulates the reporting format that the school must use, and he would need to investigate with other Catholic Schools as to whether they are achieving this. Chris also questions whether classroom teachers would have all the necessary additional information easily accessible during the report writing process.
- **Pizza Night** – parents commented that it was a lovely evening – Chris indicated 38 families attended.

Meeting closed at 9pm