

ST JOHN FISHER CATHOLIC SCHOOL

Parents & Friends Association

Meeting minutes

Date: Tuesday, 13th Novemer2018

Time: 7:30pm

Venue: Larc

Present: Amy Sowter, Natalie Jones, Rhonda Clifford, Leanne Hazeldon, Charmaine Andrews, Glenn Andrews, Chris Burns, Sandra Mahoney, Lyndall McDonald, Kate Hooke, Honor McGill, Scot Frazer, Colleen Templeton

Apologies: Louise Miller, Liz Moore

Acknowledgement to

Country Lead by Lyndall McDonald

Meeting opened: Prayer lead by Lyndall McDonald

Business from previous minutes to discuss:

All minutes looked in order

Minutes from

previous meeting: Adopted by Rhonda Clifford

Seconded by Charmaine Andrews

President's Report

Lyndall thanked everyone for attending consistently throughout the year. Many thanks to the Executive Committee and special mention to Natalie Jones for sharing your previous experience. Kate Hooke was given a significant acknowledgement for the work she does, together with Charmaine Andrews & Louise Miller, organising and co-ordinating the various social events throughout the school year.

Lyndall also thanked Chris & Scott for their support of the P&F.

Diocesan Parent Council Report

Karen Hardie has left our school and therefore the role of DPC – Diocesan Parent Council is currently vacant. Lyndall has suggested that possibly two parents may take on the role to share the load and meetings that are required to attend during the year. Information sheets have been made available and will be distributed in tomorrow's newsletter to promote the role.

Lyndall is happy to support this person & will contact Celeste who is our Cluster Representative. Honor will also support this person or parents who take on this role.

Social Committee Report

Kate mentioned how nice it has been to just focus on social events this year and not having to organise events that were focused on raising money.

Grandparents Day

The logistics of an entire mass needing morning tea at once was an issue and we'll need to look at this again for 2019. Food ran out again this year, however Kate really liked the selection of cakes and slices that were ordered. Kate did struggle to get helpers to serve. We also discussed how some children don't have grandparents and this is challenging for the school to allow them to get involved yet also keeping them supervised, as there are large numbers of children this affects. Overall it was very successful event and appears to get bigger every year.

Spooky / Halloween Disco

The children loved the Spooky / Halloween Disco and was a huge success. Parent feedback has suggested trialling a different Disco company. Dance Fever will potentially be utilised for the 2nd disco.

Trivia Night

Awesome night for those parents and teachers that attended, and it is anticipated that 2019 we will host a Karaoke night.

Kate also felt that she has really tried to listen to parent's feedback and has found Facebook polls and posts as a great means of gaining feedback from parents.

Up-coming Events

Teachers Morning Tea – TBA – Possibly week 7 and asking parents to contribute to this event and organising a coffee van for teachers.

Gingerbread Night – Friday, 30th November – 6pm – Final night that Charmaine will host this evening and Rhonda Clifford & Leanne Hazeldon will be taking on this for future years. A market night will also be held with Christmas themed.

2019

Big Arvo – Friday, 22nd February 2019 – Work in progress

Treasurer's Report

Funds available as at 31st October 2018	P&F Cheque Acc	P&F Cash Mgmt Acc	Total
	\$6428.44	\$2,408.37	\$8836.81
Social Events	Money Rec	Less Expenses	Net Profit
Big Arvo	0.00	\$463.16	\$-463.16
Tears n Tissues	0.00	\$98.05	\$-98.05
Mother's Day (May)	\$2565.10	\$2627.28	\$-62.18
Disco Unthemed	\$1305.00	\$544.50	\$760.50
Father's Day	\$4091.81	\$2035.00	\$-2056.81
Grandparents Day	0.00	\$399.90	\$-399.90
Disco Halloween	\$1075	\$646.29	\$428.71
Trivia Night	\$960	\$874.95	\$85.05
Newsletter Advertising	Funds Raised	Less Expenses	Net Profit
	\$2,640	\$1,936	\$704
Expenses paid out to date for other events			
Gingerbread Deposit	\$726.00		

General Business

- Installation of a noticeboard near the playground area. Chris raised a suggestion that we could have another monitor located in the hall and that could provide current and relevant notices digitally. Just like we have a rolling display of photos.
- A suggestion was made that the P&F may like to make a gift of a new School hat that has the student's name embroidered on it. St. Ceceilia's does this. This hat is included in their application fee. We currently use Cowan & Lewis for uniform embroidery. Honor will get a photo of St. Cecelia's hat to share and it was an idea welcomed by everyone who attended. School leadership will consider this and make a decision as to whether to go ahead or not and, if so, how it should be funded.
- P&F Letter of introduction to new families – a bag is provided with a great deal of information that is provided to parents. Lyndall and Honor are working on a letter to Parents welcoming them to our school and P&F.
- The bricks and pavers – Ross will be positioning these pavers near the pathway walking up from the Cola to the school.
- Swimming caps – Rhonda Clifford's family is happy to organise and donate these – Bottle green with SJF – everyone thought this was a great idea – Rhonda will organise.
- Swimming carnival – Rhonda asked Michael Pobje about relay races at the end of the event. It appears that time constraints may impact the ability to run this. It was also raised that some children who were a little slower at swimming were pulled from the pool before they were given the opportunity to finish. Chris mentioned that the school has a duty of care to protect a child who is struggling.
- There was also some discussion about children / parent engagement and participation around some of these sporting events.
- Chris emphasised that the way the swimming carnival or other sporting events are held is from numerous years where the pros and cons are always considered prior to the event. Chris will talk with Michael re relays & it is important that if children are disqualified, they should be allowed to finish their races.

Principal's Report

- Year 6 preparing to exit & 2019 Kindergarten are starting their orientation process
- New website is up & running
- Teaching & learning – focus has been on Maths in 2018
- Co-teaching is occurring where teachers work together to implement lessons
- Twilight sessions – Coding & Robotics focus - children will start to talk about these things and ties in STEM curriculum. This is something implemented across all grades. These resources were obtained from the COLES vouchers raised by family contributions.
- Literacy is an ongoing passion under Jenny Dickson's guidance
- Pastoral Care was another key focus
- 2019 classroom allocation is a work in progress
- School reports also being finalised

- K-3 have received new carpet & furnishings
- Looking at energy efficient lighting within all rooms
- New prayer space is starting to be used
- Ovals have been refurbished
- New gate has finally been installed near the playground / carpark area
- Chris took time to thank for P&F's commitment and involvement throughout the year. Many schools are moving away from having P&F Committee's and Chris is exceedingly grateful that parents continue to be actively involved.

School Advisory Group Session

- Newsletter – currently paper based and emailed
 - What would parents prefer? Electronic or paper based? Both?
 - Many parents indicated they want it electronic
 - St. Peters have paper-based copies available in the office and if parents request a paper version, they have this sent home or mailed.
 - A question arose about how can advertising be included. Chris is concerned about how much advertising is then given to businesses when the emphasis needs to be on school business
 - Sandra has offered to put together a business directory for enrolled families
- Uniform – Can we expand on the school uniform?
 - School beanie – parents not keen
 - Girls wearing skorts
 - Girls culottes – very mixed views
 - Mixed views about this – no consensus achieved

2019

- Barry is back in the Principal role – has enjoyed his time in Year 6. Chris & Scot have also enjoyed their time during 2018, but Chris will return to AP and Scot will return to REC.
- Full school review will be undertaken during 2019.
- Honor is organising information sessions for parents with an emphasis on “Resilience” – this will be one of the major topics of presentation. We will be looking forward to this next year.
- School will be looking to purchase new technology for the school next year. The teachers and students are gearing towards the Chrome books as the preferred options, as this includes a physical keyboard.

Annual General Meeting

Nominations for 2019

Executive Team

President –

Natalie Jones nominated Lyndall McDonald
Seconded by Rhonda Clifford
Position Accepted by Lyndall McDonald

Vice President

Rhonda Clifford nominated Leanne Hazeldon
Seconded Amy Sowter
Position accepted by Leanne Hazeldon

Treasurer

Kate Hooke nominated Sandra Mahoney
Lyndall McDonald seconded
Position accepted by Sandra Mahoney

Secretary

Position vacant

DPC

Position vacant

Social Committee

Everyone nominated Kate Hooke
Lyndall McDonald seconded
Position accepted by Kate Hooke

Meeting closed at 9:45pm