

ST JOHN FISHER CATHOLIC PRIMARY SCHOOL
Parents and Friends Association
Meeting Minutes

Date: Tuesday 11TH June 2019

Venue: LARC

Present: B. Shanley, H. McGill, K. Hooke, L. McDonald, R. Clifford, V. Turner, L. Miller, L. Hanly, A. Broadbent, M. Breen, G. Bath.

Apologies: S. Mahoney.

Meeting Commenced: 7.44pm

Open/Welcome

Acknowledgment of Country: Led by L. McDonald

Prayer: Led by L. McDonald

Minutes from previous meeting:

Unable to accept minutes from last meeting as no copy available – noted that this will be addressed in next meeting.

Treasurers Report:

Data presented by L. McDonald. Current figures/costing table displayed on overhead.

K. Hooke noted costs tracking per usual. Disco cost less than previous; due to change in company used.

Correspondence In/Out:

K. Hooke presented email , plus messages via P&F FB page regarding food preparation procedures in Canteen and storage of lunch boxes in classroom crates. See notes in General Business.

Diocesan Parent Council (DPC) Report:

L. McDonald welcomed and thanked 3 New SJF CSP representatives. (V. Turner, T. Coyte, I. Desquesnes).

V. Turner presented information regarding current events they have recently attended.

All Reps and FLO attended annual CSP Leadership Dinner held at St. Peters College – special guest speakers in attendance included Peter Hamill who presented 3 areas for school communities to consider for reflection.

- What does parent leadership look like in our school?
- What is essential for growth between the parent/school relationships?
- How can we improve communication between school and parents?

Central Coast Cluster meeting held at Mackillop College, attended by T. Coyte & V. Turner.

Discussions included how other school manage parent engagement in their school communities; different projects and events happening in other schools in the Central Coast Cluster.

Ideas floated about collaborating with other diocesan schools for making SJF available as a venue for future presentations /events for our Parent community; idea was well received and supported.

Group then entered into general discussion regarding 'parent concerns' and how this could be managed re: FB Chatter. Encouraging SJF families to attend P&F meetings and raise concerns.

Continued discussion highlighted the positive vs challenging aspects of social media as a platform of communication - how best to address concerns VS the positive aspects regarding social interaction and attaining parent helpers through the P&F Facebook page.

B. Shanley stated the he endeavours to address any issues that are raised with him, and is always happy to make time to meet with parents regarding any concerns.

The recently introduced 'Compass' platform may help to address some of community need regarding additional communication options.

Social Committee Report:

Presented by K. Hooke.

Slide presented grouped each event into Term Calendar.

Reported how well 'Just one Thing' concept worked- breaking jobs down into single jobs that could be shared by parent volunteers.

Mother's Day Breakfast and Liturgy went well. Lots of Dads and Grandads this year offering to help at the morning's event. Congratulations received on amazing breakfast options.

Father's Day will be the next major social event.

Discussion about the idea to provide each family member attending breakfasts a stamp/ticket option to and allow only 1 serve per person and limit reported wastage.

Recent Disco was great fun, trialled new company; played more modern music but weren't as competent in engaging children as well as Dance Fever. C. Burns and K. Hooke were not confident with Risk assessment etc. Decision made to return to using Dance Fever for future events' including Halloween Disco - Date tbc.

However, remain open to trying a new company again next year, to maintain relevance.

Important to reiterate that parents who wish to help at the Disco's must have a 'Working with Children's Check' (WWCC) prior to volunteering.

Grandparents Day - Date tbc.

Adult Karaoke Social Evening - Date tbc - maybe Oct ?

Teacher's Morning tea - Date tbc.

Gingerbread night - Date tbc - aiming for 29/11/19 need to check it doesn't clash with Swimming Carnival.

Principals Report: Advisory Session

Parent Survey 2019

B. Shanley distributed working sheets to attending parent group, with explanation as to how data will be utilised. 'Tell them from Me' Survey - which was distributed to the school community last year, but provided a poor response.

Requested attending parents complete questionnaire sheets to help provide further insight into parent views, while aiding in the collation of data.

Areas of questioning were broken down into 4 sections:

- Catholic Life
- Pastoral Care and Community
- Quality Teaching and Learning
- Leadership/Admin and Facilities

Further discussion regarding School Review process and working towards achieving various outcomes Eg: Looking at Religious life and trying to make teaching this concept to students more engaging.

Request made about inviting L. Lawicki to present to the P&F the Pastoral Care policy and recent updates.

B. Shanley will extend an invitation to all SJF families who may like to meet the CSO Review panel @2.30 next Tuesday 18th June in the School LARC, and provide feedback.
Email addresses of parents (in attendance) who indicated an interest to attend the Review were collated by B. Shanley.

General Business: Re: correspondence regarding Canteen. Issues discussed and B. Shanley agreed to discuss issues further with A-M. Linnane.

Meeting Concluded: 9.00pm